



WYSONG ELEMENTARY SCHOOL

School Calendar & Handbook
2024-2025



7901 BLANCHARD BLVD. | 402-436-1185 | FAX: 402-458-3271 | WYSONG.LPS.ORG
STEPHANIE DRAKE, PRINCIPAL | JESSICA HUGHES, ASSISTANT PRINCIPAL | KRISTY KENNEDY, COORDINATOR

Lincoln Public Schools STUDENT CALENDAR | 2024-2025

Approved 2/27/24

JULY 2024							JANUARY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6			1	2	3	4	
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30	31				26	27	28	29	30	31	

AUGUST 2024							FEBRUARY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1	
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30	31	23	24	25	26	27	28	

SEPTEMBER 2024							MARCH 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	2	3	4	5	6	7	8
8	9	10	11	12	13	14	9	10	11	12	13	14	15
15	16	17	18	19	20	21	16	17	18	19	20	21	22
22	23	24	25	26	27	28	23	24	25	26	27	28	29
29	30						30	31					

OCTOBER 2024							APRIL 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3					1	2	3
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30			

NOVEMBER 2024							MAY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2					1	2	3
3	4	5	6	7	8	9	4	5	6	7	8	9	10
10	11	12	13	14	15	16	11	12	13	14	15	16	17
17	18	19	20	21	22	23	18	19	20	21	22	23	24
24	25	26	27	28	29	30	25	26	27	28	29	30	31

DECEMBER 2024							JUNE 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30					

- First and Last Days of Class for Students Rev. 6/24
- All Schools Not in Session
- Schools Not in Session (Professional Learning/Planning Day)
- ⊏ Quarter Start Dates ⊞ Quarter End Dates

GRADUATION DATES

- Tuesday, May 20, 2025 - Yankee Hill
- Wednesday, May 21, 2025 - Independence Academy
- Thursday, May 22, 2025 - Bryan Community Focus Program
- At Pinnacle Bank Arena May 23-25, 2025
- Fri: LNE | Sat: LSW, LNW, LNS, EHS | Sun: LHS, LSE

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.



WELCOME TO WYSONG!

Dear Wysong Students and Families,

Welcome to Sally G. Wysong Elementary! We are very pleased for you to be a part of our Wysong School Community. This handbook has been prepared as a resource for our families to become familiar with some of the practices and procedures at Wysong.

Practices or procedures that are consistent at all elementary schools are included in the "Important Information Booklet" that will be sent electronically to you from Lincoln Public Schools. I have included a table of contents for the "Important Information Booklet" in our handbook for your convenience. For this reason, please familiarize yourself with elementary practices in the "Important Information Booklet".

On behalf of our entire staff, we look forward to partnering with you as we get ready to begin the 2024-25 school year.

Sincerely,

Stephanie Drake,
Principal

Jessica Hughes,
Assistant Principal

Kristy Kennedy,
Coordinator

PLEASE NOTE:

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

LINCOLN PUBLIC SCHOOLS IMPORTANT INFORMATION HANDBOOK TABLE OF CONTENTS

ii TABLE OF CONTENTS

GENERAL INFORMATION

Student Calendar.....	1
Letter to Parents	1
Lincoln Board of Education.....	2
District Board Boundary Map.....	3
Communicating Concerns	3
District Map	4
School Directory	5
School Start and End Times.....	6

ATHLETICS AND ACTIVITIES

Intramural and Interscholastic Athletic Participation Guidelines	6
Interscholastic Athletic/Activity Participation	8

COMMUNICATIONS

Communications	9
Smoke-Free Environment.....	9
Severe Weather Policy.....	9
Copyright and Fair Use Policy.....	10
District Telephone Contacts.....	10

CURRICULUM, INSTRUCTION, & ASSESS.

Gifted Program.....	12
---------------------	----

DEPARTMENT OF EARLY CHILDHOOD

Early Childhood.....	12
----------------------	----

HEALTH SERVICES

Student Health Information	13
----------------------------------	----

INSTRUCTION, DIVISION OF

Instruction Student Fees Policy.....	16
Instr. Student Fees Policy Appendix.....	19

MULTICULTURAL OFFICE

Multicultural Advisory Committee.....	21
---------------------------------------	----

NUTRITION SERVICES

School Cafeteria Accounts	21
Free and Reduced Meal Benefits	22
Frequently Asked Questions	23
Contact Information.....	24
Federal Income Chart.....	24

SPECIAL EDUCATION

Special Education Identification and Placement Procedure.....	25
--	----

STUDENT SERVICES

Parental Involvement.....	27
Birth Certificate Requirements	27
Goals for Students.....	27
Application for Special Attendance Permit.....	28
Educational Equity	28
Guidelines for Religious Holidays	28
Responsibilities of Students.....	29
Law Enforcement.....	31
Notice of Nondiscrimination/Contacts	32
Dating Violence Policy.....	32
Anti-Bullying Policy.....	33
Child Abuse.....	33
Technology Resources and Use	33
Nuisance Items	36
Student Attendance.....	36
Care of Property	37
Student Rights.....	37
Rights of Divorced Parents.....	43
Safe and Drug-Free Schools	44
Student Photo ID Cards.....	45
Visitors and Volunteers.....	45

COMMON PRACTICES..... 46

Communicating Grades	46
Elementary School Common Practices	47
Middle School Common Practices.....	49
High School Common Practices.....	50

THREAT ASSESSMENT

Threat Assessment Program.....	53
School Safety.....	54
Searches of Students and Property.....	54
Video Surveillance.....	54

TRANSPORTATION..... 55

Outside Organizations:

COMMUNITY ENGAGEMENT..... 55

FOUNDATION FOR

LINCOLN PUBLIC SCHOOLS..... 56

FORMS (Additional copies available at LPS.org)

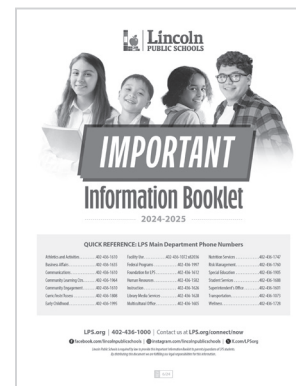
Educational Equity Complaint Form	57
Medical Statement for Students with Special Nutritional Needs.....	58
Application for Fee Waiver and Sharing of Information Consent.....	60
Title VI Student Eligibility Certification	62

Additional forms that need to be completed for all students are available from school offices or may be sent home on the first day of school.

LPS.org/ii

Lincoln Public Schools has developed an important information handbook intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Lincoln Public Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable School District policies, and state and federal statutes and regulations. The information provided in this book is subject to change without notice. On the right you will find the table of contents from this informative handbook.



THE IMPORTANT INFORMATION BOOKLET

Throughout this book the term “Parents” refers to both natural or adoptive parents and to legal guardians.

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Lincoln Public Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all-encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable School District policies, and state and federal statutes and regulations. The information provided in this book is subject to change without notice. For an update on any LPS policies please go to our website www.LPS.org. As we saw during the 2020-2021 school year, revisions in plans, procedure and protocols may need to be made for health (e.g., COVID) and other reasons. If you have any questions or concerns, please feel free to call 436-1000 or the individual department phone number listed at the beginning of each section.

TABLE OF CONTENTS

2024-2025 Student Calendar	IFC
Introduction	IFC
Important Information Booklet.....	1
Table of Contents	2
Wysong School Faculty	2
Welcome	3
School Mission and Vision.....	3
School Mascot	3
Wysong T-shirts.....	3
Communication	5
PTO	7
Visitations to School.....	9
Volunteering	9
Attendance	9
Schedules	11
Arrival for Students.....	11
YMCA Before/After School Care....	11
Make Up Work	13
Homework Expectations	13
Student Use of Telephone.....	15
Staying in from Recess.....	15
Bullying	15
Student Expectations.....	17
Field Trips	21
Dismissal from School	21
Car Lane in Front of School.....	23
YMCA, Daycare Vans and Buses	23

WYSONG SCHOOL FACULTY - 2024-25

Main Office: 402-436-1185

Office

Stephanie Drake - Principal
Jessica Hughes - Asst. Principal
Kristy Kennedy - Coordinator
Bridget Schultz - Executive Sec.
Tiffany McGill - Registrar
Jennifer Austin - School Nurse
Jennifer Bischoff - Health Tech

Special Education

Kiley Bauer - Teacher
Cassandra Reinke - Teacher
Natalie Sharp - Teacher
Jamie Swartz - Teacher
Molli Turek - Teacher

Paraeducators

Emily Belau
Whitney Bumgarner
Celeste Leibbrandt
Laura Morris
Mary Ritchie
Jessica Salmen
Stacie Swanson
Carly Trover
Megan Witt

Intervention Teachers

Sarah Ideus

Kindergarten

Erin Bouwens
Keri Daffer
Jennifer Engle
Jessica Loop
Katelyn Nelson

1st Grade

Sarah Ashleford
Stefanie Bridger
Ashley Capoun
Elizabeth Flowerday
Lauren Gillingham
Hollie Higgs

2nd Grade

Chris Dinneen
Morgan Edwards
Alyssa Moes
Carolyn Raguse
Nicole Wendeln

3rd Grade

Lindsey Forsgren
Olivia Holleran
Scott Ketteler
Callan Neilen
Larissa Sellers
Shelley Wilczynski

4th Grade

Macy Baker
Clara Calkins
Maya Kittle
Taylor McMurray
Gracie Stull

5th Grade

Jeremy Ahlman
Michele Eggett
Connie Peterson
Trevor Vidlak
Jeanne Wetzel

Specialists

Wes Anderson - STEM
Molly Ebbers - Art
Jason Rushing - Comp. Science
Jacob Schuelke - PE
Heidi Shaddick - Library Media
Aaron Thompson - Vocal Music

Instrumental Music

Nolan Schmit- Band
Alex Rogers - Orchestra

Custodial

Richard Branting - Bldg. Supvr.
Dave Allen - Asst. Supervisor
Wendy Herron
Russ Raatz
Luis Banuelos Trejo

Kitchen

Lorrie Davis
Young Gin Park
Young Sook Kim
Kim Anderson
April Peplinski

Psychologist

Sara Gahan

Counselor

Amy Hix

Social Worker

Ursula Vernon-Hansen

Gifted Facilitator

Rachel Johnson

CREATING SUCCESS THROUGH PARTNERSHIPS

Students are responsible with the support of our staff, to conduct themselves in a manner that will create a safe learning environment at Wysong Elementary School. All appropriate behaviors are included in Wysong's three school rules for success. We will work together to help our students to:

Be Safe

We help everyone feel physically and emotionally secure.

Be Respectful

We value and are considerate of everyone.

Be Responsible

We are accountable for all of our actions.

WELCOME TO THE WYSONG SCHOOL COMMUNITY

Our staff is excited to begin our ninth year at Wysong! We are committed to working as a team as we collaborate throughout the school, focused on creating an environment of high expectations for learning and behavior and a culture that values the unique strengths and talents of each of our students. We recognize the positive relationships we build with our students, with one another, and the partnerships with our parents, is vital in our work.

School Mission

We ARE...a team

We ARE...compassionate and kind

We ARE...always learning

We ARE WYSONG!

School Mascot and Colors

We are proud to be the Wysong Wolves!

Our official school colors are royal blue and silver.



2024

AUGUST



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8 Open House 4:30-5:30 p.m.	9	10
11	12 First Day of School	13	14	15	16 PTO Saltdogs Night	17
18	19	20	21	22	23	24 PTO Meet and Greet for Grade K 9-10 a.m.
25	26	27	28	29	30	31

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

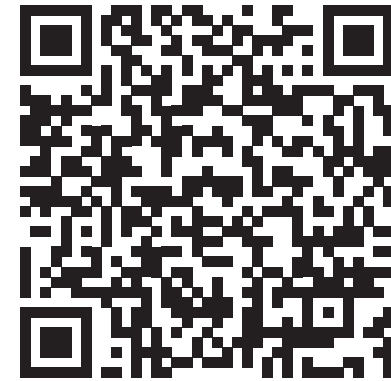
COMMUNICATION

Home and school communication is important to us. Below are ways we plan to share information with you and ways that you can be involved at school to learn more about what is happening.

1. Ask questions. We know you will have questions. Please don't hesitate to ask. Your teacher is always a good place to start but you are welcome to contact anyone that you feel may best help you. Share with us information that would be helpful for your child's teacher to know. We encourage you to begin communication with your child's teacher as school begins.
2. Communicate any changes with your child's normal plans or schedules. This ensures the teacher and office can best help your family and your child with any changes in normal plans.
3. If your child is going to be absent, please enter absence in ParentVue or call the office at 402-436-1185.
4. The Wolf Weekly: School newsletter emailed every Friday.
5. Wysong School Facebook. Join the Wsyong School Facebook.
www.facebook.com/wysongelementary
6. Wysong School Website. Visit our website. Each grade level will have information specific to their grade level on this site as well as other school information.
wp.LPS.org/wysong
7. Wysong School Messenger System. We are fortunate to have a school message system to communicate with you. This can be used for general communication and information as well as for any emergency situation or school closure days.
I will use this system frequently for communication with your family. Please ensure any changes in your emails are shared with our school office so that we can keep your email current for this purpose.
8. Community News: "Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."
9. ParentVue: Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.
10. Grade Level Newsletter: Classroom teachers send a grade level newsletter each Friday.

MENTAL AND BEHAVIORAL HEALTH POINT OF CONTACT

Your student's mental health is important to their academic success. If you have concerns about your student's mental or behavioral health, you can contact the social worker at your student's school/program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports.



2024

SEPTEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	SCHOOLS ARE CLOSED					
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28 PTO Color Run
29	30					

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

WYSONG PTO

The Wysong PTO is an integral part of our school community. All parents are members of the PTO! We hope you will consider being involved in any way that works for you. **The mission of our PTO is to develop a positive and welcoming culture among our families and teachers, to maximize the educational experience for our children.**

Please visit the Wysong PTO website to learn more about the PTO and get signed up to receive communications

PTO Officers for 2024-25

- President** Sarah Bisbee
- President Elect**..... Amber Tate
- Past President**..... Megan Volpp
- Secretary** Luke Wallace
- Treasurer** Casey Fahrnbruch
- Communications** Tyler Steeken
- Volunteer Coordinator** Amanda Scranton
- Website** Misty Vandergriend
- Sponsorship/Fundraising** Brian Bailey
- Principal**..... Stephanie Drake
- Assistant Principal**..... Jessica Hughes
- Coordinator** Kristy Kennedy
- Marketing** Kali Shoettger

PTO EVENTS

2024-25

- > **August 16th**
Wysong Family Night at SaltDogs
- > **August 24th**
Kindergarten Meet and Greet
- > **September 28th**
Color Run
- > **December 3rd**
Family Night at Barnes and Noble
- > **February 25th-27th**
Book Fair



2024

OCTOBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 Parent-Teacher Conferences 4:00-7:00 p.m.	9	10 Parent-Teacher Conferences 4:00-7:00 p.m.	11 SCHOOLS ARE CLOSED	12
13	14 SCHOOLS ARE CLOSED	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

VISITATIONS TO SCHOOL

Parents and legal guardians may visit as often as you like. We recommend a 30-minute visit to the classroom. We have found this amount of time provides a good snapshot of the class and does not disrupt the learning of your child or others. To protect the learning environment for your child and all children, we ask that other children not attend school as visitors to the classroom. They are welcome at school events and for a lunchroom visit.

To ensure the safety of your child and our staff, all visitors and volunteers are required to check in at the office for any visit to school. All doors to our school will remain locked at all times except the front left door to the main entrance. Once you enter this door, you will need to proceed to your left into the main office where one of our office staff will help assist you. All visitors will be asked to provide your name, the relationship to your child, and the intention of your visit. We will then will check our system to ensure whoever is here to visit, is allowed and okay to visit. Information we have in our system is provided by you as you register your child. We also will ask each family to fill out a new Census Form at our Open House or as school begins to ensure we have the most current information. If you are allowing someone other than the legal guardians to visit, (such as a grandparent) please notify the office in advance so we know we have your permission for a visit. Otherwise, we will contact you if someone who is not listed, arrives wishing to visit. Each visitor will receive an ID badge that must be worn at all times during the visit. You will also need to return to the office to check out and return your ID badge upon the completion of your visit. Thank you for being patient and following these procedures. We want your visit to be welcoming, but also want to ensure we are being safe with all visitors.

VOLUNTEERING

Volunteers at Wysong is an important part of our school and parent partnership. Watch for more information about getting involved in PTO at Wysong. Please also refer to the LPS Important Information Booklet about how to register as a volunteer. Please visit the PTO website at Wysong.PTboard.com to learn more about volunteering with PTO opportunities.

The LPS attendance policy requires that schools notify parents of their child's absences at various intervals

- A letter will be sent home if a student has missed 10 school days.
- A letter will be sent home when a student has missed 15 or more days of school.
- If a student misses more than 20 days of school, a Stage 3 letter will be sent home.

Based on School Board Policy (Reg.5140.1), the school may report to the county attorney when a collaborative plan involving the school, guardian, and student to reduce barriers to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. Absence codes that make up the excessive absences include:

- IL - Illness
- PA - Parent Acknowledged
- TR - Truant



2024

NOVEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 SCHOOLS ARE CLOSED	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27 SCHOOLS ARE CLOSED	28 SCHOOLS ARE CLOSED	29 SCHOOLS ARE CLOSED	30

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

WYSONG SCHOOL SCHEDULES

School Hours for Students

K - 5th Grade 9:00 a.m.-3:38 p.m.

Breakfast Program

K - 5th Grade 8:30-8:55 a.m.

Lunch Schedule (followed by recess)

Kindergarten 11:00 a.m.

Second Grade 11:20 a.m.

First Grade 11:40 a.m.

Third Grade 12:00 p.m.

Fourth Grade 12:20 p.m.

Fifth Grade 12:40 p.m.

Specials Classes Schedule

Third Grade 9:00-9:50 a.m.

Fourth Grade 9:55-10:45 a.m.

Fifth Grade 10:50-11:40 a.m.

Kindergarten 12:55-1:45 p.m.

First Grade 1:50-2:40 p.m.

Second Grade 2:45-3:35 p.m.



ARRIVAL FOR STUDENTS

Students may arrive to school beginning at 8:50 a.m. Students should not arrive prior to 8:50 a.m. as we are not able to provide supervision until this time. At 8:50 a.m. a supervisor will allow students to enter the building through the main front doors and proceed to the gym. Students will sit by teacher and grade. At 8:50 a.m. teachers will pick up their students and walk them to their classrooms. Students who arrive at school after the 8:50 a.m. bell will walk directly to their classroom. Students are considered Tardy if they are not in their classroom by the 9:00 a.m. bell.

Breakfast will be provided each morning from 8:30-8:55 a.m. Students may choose to eat breakfast at any time and do not need to sign up in advance. Students enter Door 1 at 8:30 a.m. and go directly to the cafeteria.

TARDIES

Student achievement is impacted by frequent tardiness. We would rather children come to school late than not at all, therefore, we do not discipline tardy students. We will make a plan with them and parents/guardians so they get to school on time. Parents/guardians will be notified by a letter and/or phone call to inform them of this situation. A parent/guardian conference may be scheduled for students who are repeatedly tardy. Students attending Wysong on a permit are reminded that punctual attendance is necessary to maintain permit status.

YMCA BEFORE AND AFTER SCHOOL CARE

Before school care begins at 7:15 a.m. Students in the before school YMCA program will join their homeroom class shortly before students proceed to their classrooms at 8:50 a.m. After school care for the YMCA ends at 5:45 p.m. Students in the afterschool YMCA program will dismiss directly from their classroom at the end of the day and go directly to the YMCA program in the Multipurpose Room.

2024

DECEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Band Concert 6:00 p.m.	3 PTO Barnes and Noble Night 4:00-8:00 p.m.	4	5 Orchestra Concert 6:00 p.m.	6	7
8	9 Chorus Concert 6:00 p.m.	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
	SCHOOLS ARE CLOSED - WINTER BREAK					
29	30	31	SCHOOLS ARE CLOSED - WINTER BREAK			

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

MAKE-UP WORK

We appreciate parents' conscientious regard for picking up homework or make up work for their child. The gathering of materials and the communication of the request take time, so the guidelines below will help us serve all children the best.

Unless a student has been absent for more than two days, we do not take requests for assignments. Students and teachers will work together as the student returns to identify the learning and assignments they have missed. We find that it most helpful for student understanding to talk through the assignment with their teachers rather than trying to complete this without the opportunity to ensure they have learned the information.

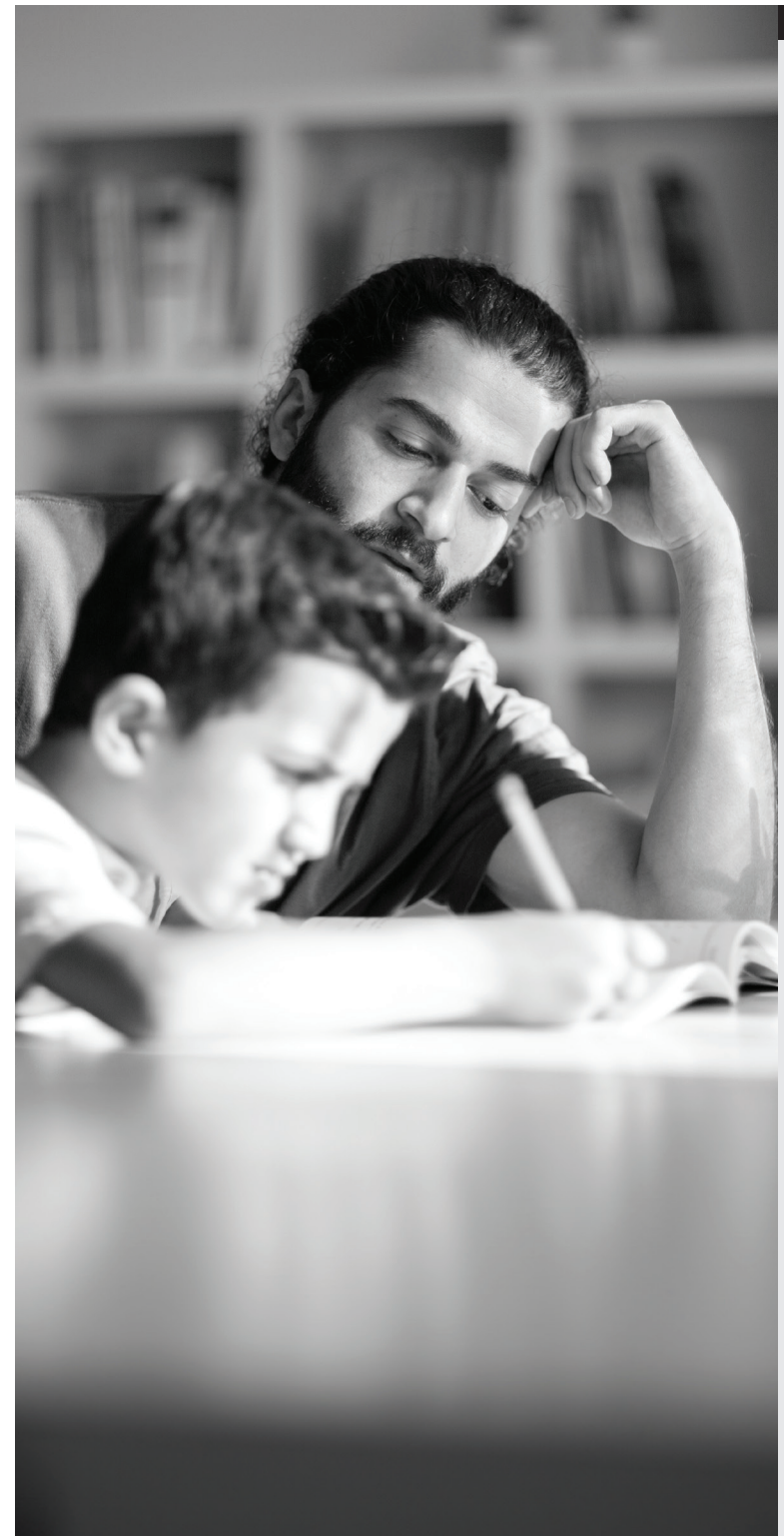
When a student is absent more than two days, we encourage parents to call school to request make up work and set a time to pick it up. Please call before 9:00 a.m. so we can communicate this to your child's teacher so they can have time to put this together.

If a student is going to be absent from school because of travel, it is very difficult for teachers to give the correct assignments in advance. Again, this is because we want to ensure your child and your teacher have had time to work together to ensure they have learned the material. Some things your child could do while on a trip are, to write about their experience, practice math facts and do number games and read. When your family returns, teach your child to ask for the make-up work. Teachers will help your child with a plan to make up the assignments missed and also to ensure your child has had an opportunity to learn the material covered during their absence.

WYSONG HOMEWORK EXPECTATIONS

Students in grades K-5 will have math homework almost every day. This homework is intended to be a reinforcement of the skills students have learned in class and should be returned the following day when possible. In most cases students should be able to complete this homework without much assistance in a short period of time. Reading homework will vary from day to day and by grade. It may consist of reading fluency practice, spelling, high frequency words, vocabulary, and at times, reading a literature story to prepare for discussion in class. It is important for students to develop a routine and structure for completing homework as it builds strong study skills and reinforces skills learned at school. Each student will use a Homework Folder that we will provide for them. Our goal is that this will help them learn responsibility and also a good system for organization and completion of work. It also should help you to know what homework is needed for completion.

If your child forgets their homework, we ask that they not return to pick it up. Their teacher will help them find a time the following day to complete it or send it home the following day.



2025

JANUARY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
			SCHOOLS ARE CLOSED - WINTER BREAK			
5	6	7	8	9	10	11
12	13	14	15 Quarter 2 Report Cards on ParentVue	16	17	18
19	20 SCHOOLS ARE CLOSED	21	22	23	24	25
26	27	28	29	30	31	

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

STUDENT USE OF TELEPHONE

Students will be permitted to call their parents from school if needed. We ask that they request permission from their teacher to come to the office to call. This way we can best support the communication and assist with any special plans.

When you call school, we do not interrupt the classrooms with phone calls to students or teachers, but will leave a message. We appreciate that after school plans are set in place with your child before they leave for school so they are clear about their plan. If there is ever any change in their normal arrival or dismissal plan, please notify the office and we will also communicate this with their teacher.



STAYING IN FROM RECESS

We know it is important for students to have exercise and social interaction time. Each grade will have their own grade level recess and a recess during their lunch block of time. It will be our practice that we do not routinely keep children in from recess in order to have them complete unfinished work or as a consequence for missing homework. This does not mean we would not ever ask them to stay in for a day or two to work with a teacher or after a trip or extended absence from school or to try to get some additional help but it will not be a routine practice we would use. If we are asking your child to stay in from recess for any of these reasons, we will be careful to communicate this with you or make alternative plans if missing homework or other concerns exist.

BULLYING

If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Stephanie Drake.

All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes repeated actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose. As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with. Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

2025

FEBRUARY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
	SCHOOLS ARE CLOSED					
23	24	25	26	27	28	
		Parent-Teacher Conferences 4:00-7:00 p.m.		Parent-Teacher Conferences 4:00-7:00 p.m.		

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

STUDENT EXPECTATIONS AND SCHOOL MANAGEMENT OF BEHAVIOR

At Wysong we teach common, school wide expectations for learning and behavior. This will ensure your child and our staff have consistent expectations across our school and that all the adult learners can recognize and support positive behaviors as well as help teach students appropriate expectations that will help our school community to be most conducive to learning.

WYSONG COMMON AREA EXPECTATIONS

	Safe	Respectful	Responsible
Classroom	-Keep hands, feet, objects to self -Use classroom materials appropriately -Listen to adult directions at all times	-Focus on speaker -Let the adult be in charge -Respect others' learning environment -Speak and respond appropriately	-Enter classroom ready to learn -Be prepared and do your best -Follow directions quickly and exactly
Hallways	-Keep hands, feet and objects to self -Walk single file in line order on the right side	-Voices at level 1 -Keep hands and feet off walls -Smiles, winks and waves are welcome	-Stay in line order with your class -Go directly to your destination -Use drinking fountain appropriately
Bathrooms	-Keep feet on floor -Keep water in sink	-Keep bathroom clean -Voices at level 1 -Give others privacy -Respect school property	-Use bathroom closest to classroom -Use 1 pump of soap and 2 towels -Towels in trash can -Flush toilet after use -Get adult permission to be in the bathroom
Cafeteria	-Sit on your pockets, feet on the floor, facing forward -Walk -Eat only your food -Sharing food is not allowed	-No saving seats -Use quiet voices with people at your table only -Respond to signals for attention -Use manners -Use Level 3 voice	-Focus on eating -Push in your chair when leaving -Pick up after yourself -Follow adult direction
Playground	-No play fighting -Sticks and other objects stay on the ground -Play appropriately on the equipment	-Play fairly -Be a good sport -Follow all supervisor directions -Include others -Recess is fun, not a competition	-Clean up and line up right away at bell/whistle -Take care of equipment -Dress appropriately for weather
Common Areas	-Keep hands, feet and objects to yourself	-Voice level 1/2 -Respect others' learning environment	-Do your job -Stay in your area -Follow adult directions
Assemblies	-Keep hands and feet to yourself	-Voice level 1 -Be a focused listener -Sit flat on "pockets" -Follow signals for attention	-Sit in line order -Use an appropriate response
Arrival	-Use sidewalks and crosswalks -Follow your before school plan right away -Walk your bike	-Keep hands, feet and objects to self. -Voice level 2	-Stand in grade level line -Walk directly to the classroom
Dismissal	-Use sidewalks and crosswalks -Follow your after school plan right away -Check out with your teacher -Walk your bike	-Keep hands, feet and objects to self -Voice level 2	-Pack up all belongings and put in backpack -Leave on time with your class
Field Trips/Busses	-Keep hands, feet and objects to yourself -Stay seated on your pockets	-Follow adult directions -Voice level 2	-Represent Wysong school in a positive way

2025

MARCH



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	SCHOOLS ARE CLOSED					
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31			Quarter 3 Report Cards on ParentVue		

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.



BELIEVE

POSITIVE REINFORCERS

Wysong uses verbal and physical signals to support positive behavior. We draw attention to students following the expected behaviors to encourage everyone and to strengthen the learning environment.

Wysong uses “Wysing WOW Tickets” to recognize positive behavior for individual students and groups of students. Students are recognized on a weekly basis for making safe, respectful and responsible choices. Our classroom goal is a ratio of four positive reinforcements to one correction.

2025

APRIL



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 4th Grade to Cunningham School	8 4th Grade to Cunningham School	9 4th Grade to Cunningham School	10 4th Grade to Cunningham School	11	12
13	14	15	16	17	18 SCHOOLS ARE CLOSED	19
20	21 SCHOOLS ARE CLOSED	22	23	24	25	26
27	28 Band Concert 6:00 p.m.	29	30			

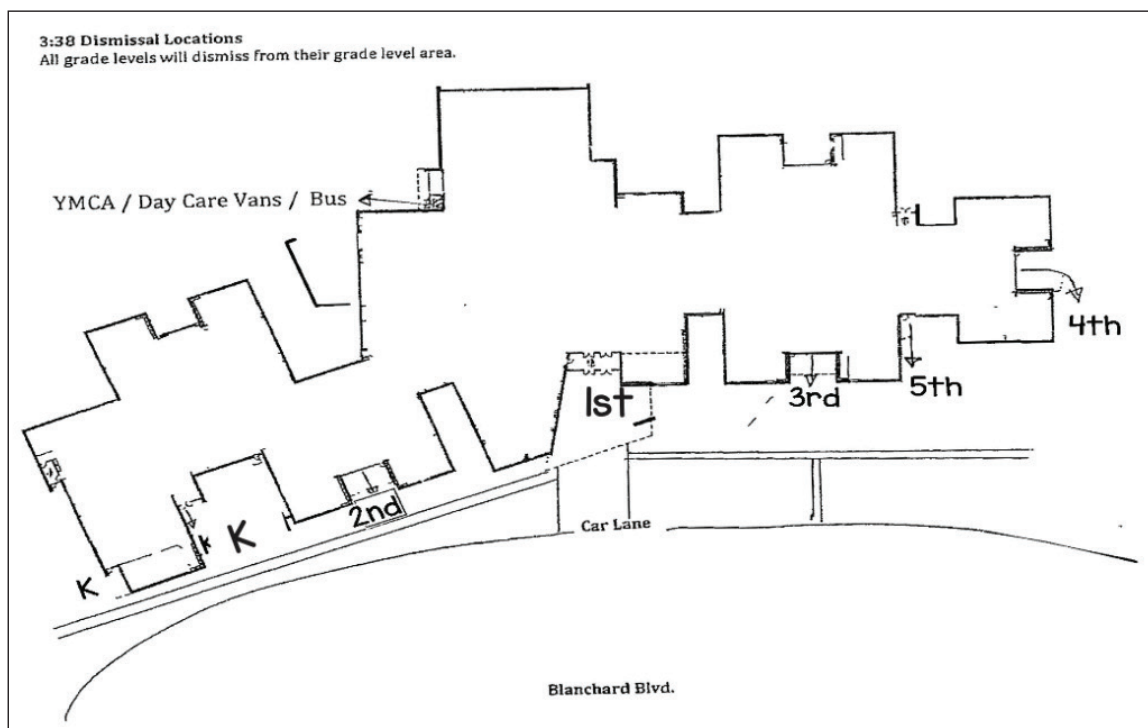
All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

DISMISSAL FROM SCHOOL

At the 3:38 p.m. dismissal time, each grade level will exit their grade with their teacher, from the front of school nearest their grade level location. Kindergarten, First, and Second grades will be on the south end of the building. Third, Fourth, and Fifth will exit out the front on the North end of the building. Please see the attached map to show the location where each grade level will exit.

Some of our students may meet siblings or friends to walk home with for safety. We strongly encourage this practice! It will be important for families to help their children make a plan for where to meet their siblings or friends outside at the end of the day. All teachers will be supervising outside to help ensure all students are connected. Students who ride daycare vans will proceed directly to the gym. We will dismiss them in lines as their vans arrive. Students in the YMCA after school program will go directly to the multipurpose room.

- All students must go directly home
- School Campus (including the playground) is closed until 6:00 p.m. except for use by the YMCA. Reservations for playground space should be entered in the district Archibus system.



FIELD TRIPS

Field trips provide students with opportunities to learn about our community and more in-depth about an area of study. School buses are used to transport students on field trips. Parents/Guardians are asked to indicate permission on the Census Form at the beginning of the school year giving permission for students to participate in field trips throughout the school year. Parents will be notified before each field trip as to the destination, date, and time of the trip. Students are expected to demonstrate appropriate conduct, as a basis for participation on field trips. In most cases, the places students visit are not able to accommodate parent visitors and a cost is often required. Therefore we would ask parents not to plan to attend field trips unless invited by the teachers.

2025

MAY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 Orchestra Concert 6:00 p.m.	6	7	8 Chorus Concert 6:00 p.m.	9	10
11	12	13	14	15	16	17
18	19	20	21 5th Grade Recognition 2:45 p.m.	22 Last Day of School 5th Grade Clap Out 3:30 p.m.	23 Quarter 4 Report Cards on ParentVue	24
25	26	27	28	29	30	31

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

CAR LANE IN FRONT OF SCHOOL

Some families will need to pick up or drop off in the front of school in the car lane. We are fortunate the design of our school includes a pick up and drop off lane in the front of school. It is designed so you can pull in, wait in your car for your child to exit or enter your car, and other cars can still use the outside lane to move forward or exit the school car lane.

In order for the traffic flow to continue to move, we ask that you **not leave your car unattended** in the front car lane. We also ask that you pull up as far as you can before stopping. This will allow other cars to continue to pull in and make the traffic flow better. Please use caution, when pulling in or out. Mrs. Drake and I will be outside each day to help supervise and help students.

Please do not get out of your car! We also ask that you teach your child to look for your car and never run to it. We will always walk. We ask that you only allow your child to enter or exit your car on the passenger side. This is for your child's safety. If you are walking from Blanchard to the school, please use a sidewalk and do not walk through the car lane.

YMCA, DAYCARE VANS, AND SCHOOL BUSES

Students who attend the YMCA program, drop off and pick up their students on the south end of the property, entering off Bridle Lane. There is a lane that leads to door #16 where the YMCA program is located. You may park in this lane as you pick up or drop off, (unless it is at dismissal time! After 3:45 p.m., is okay to park and walk to get your child as your Daycare vans and bus will have left by this time. This door will be locked so you will need to be let it when you arrive. A YMCA staff member will be present to facilitate this. Students who ride daycare vans or a bus, will also use this location to drop off and pick up their students. I will send detailed information to the day cares about this traffic plan.

It is our hope that these procedures will help you and your students feel confident and safe when arriving at and leaving school. I also ask you be patient as we try these procedures and work to refine them. I will communicate closely with you as school begins to keep you informed or provide additional information.





LINCOLN BOARD OF EDUCATION 5905 O Street • Lincoln, NE 68510



Barbara Baier
Lanny Boswell

Kathy Danek
Don Mayhew
Annie Mumgaard

Bob Rauner
Piyush Srivastav

Paul R. Gausman, Superintendent

5/24

The Lincoln Public School District does not discriminate on the basis of race, color, national origin, religion, sex, marital status, sexual orientation, disability, age, pregnancy, childbirth or related medical condition, genetic information, citizenship status or economic status in its programs, activities and employment.