

2024–2025

School Calendar

Student & Parent Handbook



ADAMS ELEMENTARY SCHOOL

7401 Jacobs Creek Drive (68512) • Phone 402-436-1121

Web Page: adams.lps.org • Fax: 402-458-3221

Jeff Rust, Principal

THE ADAMS COMMUNITY

Teaching with Passion • Learning with Confidence • Achieving Excellence

Lincoln Public Schools STUDENT CALENDAR | 2024-2025

Approved 2/27/24

JULY 2024							JANUARY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6		5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28	29	30	31	
28	29	30	31										

AUGUST 2024							FEBRUARY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30	31	23	24	25	26	27	28	

SEPTEMBER 2024							MARCH 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	2	3	4	5	6	7	8
8	9	10	11	12	13	14	9	10	11	12	13	14	15
15	16	17	18	19	20	21	16	17	18	19	20	21	22
22	23	24	25	26	27	28	23	24	25	26	27	28	29
29	30						30	31					

OCTOBER 2024							APRIL 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30	31			27	28	29	30			

NOVEMBER 2024							MAY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	4	5	6	7	8	9	10
10	11	12	13	14	15	16	11	12	13	14	15	16	17
17	18	19	20	21	22	23	18	19	20	21	22	23	24
24	25	26	27	28	29	30	25	26	27	28	29	30	31

DECEMBER 2024							JUNE 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30					

- First and Last Days of Class for Students
- All Schools Not in Session
- Schools Not in Session (Professional Learning/Planning Day)
- Quarter Start Dates
- ◁ Quarter End Dates

Rev. 6/24

GRADUATION DATES

- Tuesday, May 20, 2025 - Yankee Hill
- Wednesday, May 21, 2025 - Independence Academy
- Thursday, May 22, 2025 - Bryan Community Focus Program
- At Pinnacle Bank Arena May 23-25, 2025
- Fri: LNE | Sat: LSW, LNW, LNS, EHS | Sun: LHS, LSE

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

Dear Student and Families,

Welcome to Adams Elementary School! This handbook has been prepared for all students and parents/guardians in hopes that it will be helpful in answering questions you might have about the policies and practices of our school. Please carefully review the contents with your child. The "Important Information" booklet provided by Lincoln Public Schools also gives critical parent/student information. Note that dates for school events are subject to change. If you have questions or concerns regarding these publications, please do not hesitate to call the school office at 436-1121.

On behalf of the entire staff, we look forward to working together to make this a productive and successful year of learning and growing.

Jeff Rust, Principal

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PLEASE NOTE:

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

2024

AUGUST



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DIBELS 8 grades 1-2 testing window August 26 - September 11 MAP Growth Reading and Math grades 3-5 August 26 - September 13				1	2	3
4	5	6	7	8	9	10
11	First Day of School 12 0	13 0	14 0	15 1	16 2	17
18	19 3	20 4	21 5	22 1	23 2	24
25	26 3	27 4	Adams Advantage 28 5	29 1	30 2	31

Common Expectations for Adam's Elementary Students and Staff
At Adams, we are Safe, Respectful and Responsible
The bottom line is... It is never okay to hurtful, it is never okay to be disruptive.

	Be Safe	Be Respectful	Be Responsible	Adult Expectations
Arrival	<ul style="list-style-type: none"> -Walk bike on school property -Line up under grade level sign -Single file line outside -Hands and feet to self 	<ul style="list-style-type: none"> -Use sidewalks only -Follow adult directions -Use appropriate language -Use shoulder voice 	<ul style="list-style-type: none"> -Use crosswalks -Go directly to room when bell rings -Put cell phone away for the day 	<ul style="list-style-type: none"> -Bell at 8:10 signals teacher to pick up students and escort to class
Hallways	<ul style="list-style-type: none"> -Walk -Hands and feet to self -Follow adult directions for flow -Single file line -Eyes and feet forward 	<ul style="list-style-type: none"> -Hands by your side or buckled. -Follow adult directions -Silent voices, unless directed by a teacher 	<ul style="list-style-type: none"> -Stay in line order -Go directly to your destination -Be a good example to others 	<ul style="list-style-type: none"> -Supervise students -Use line order -Model expectations -Use stopping points in the hallway
Bathrooms	<ul style="list-style-type: none"> -Wash hands with soap -Keep hands and feet to self 	<ul style="list-style-type: none"> -Silent voices -Respect privacy -One person per stall 	<ul style="list-style-type: none"> -Flush toilet -Get in and get out quickly -Throw paper towels in trash -Report any problems to an adult -Use 1 pump of soap and 1-2 paper towels. -Rinse hands quickly 	<ul style="list-style-type: none"> -Adult stays with group -Monitor hand washing area -Keep noise level low -Enter restroom if needed -Stay on schedule for bathroom breaks (5 minutes or less)
Lunch-room	<ul style="list-style-type: none"> -Sit on your pockets -Keep all food on trays and to self -Walk -Keep hands, feet and objects to self -Stay in line order 	<ul style="list-style-type: none"> -Use table voices -Have courteous conversations -Use manners -Respond to signals for attention 	<ul style="list-style-type: none"> -Clean up area after eating -Stay in your seat until dismissed -Get permission to leave your seat -Get adult help with accidents or spills 	<ul style="list-style-type: none"> -Supervise line -Escort students to line/check in with supervisor -Look for quiet tables during focus time -Dismiss by tables
Recess	<ul style="list-style-type: none"> -Walk in line order -Stay in designated areas -Hands and feet to self 	<ul style="list-style-type: none"> -Follow game rules -Include everyone -Kind words -Take Turns -Use appropriate language -Show good sportsmanship 	<ul style="list-style-type: none"> -Take care of the equipment -Use equipment correctly -Ask permission to leave area -Quickly and quietly go to your line when the whistle is blown -When lining up use sidewalks 	<ul style="list-style-type: none"> -Supervise designated areas -Spread out -Be on time -Have a radio -Check equipment -Take kid count -Enforce playground rules
Assembly	<ul style="list-style-type: none"> -Wait for arrival and dismissal -Keep hands and feet to yourself 	<ul style="list-style-type: none"> -Use good audience manners. -Respond to signals for attention -Sit on your pockets -Be polite to our guests -Silent voices when entering the hallway 	<ul style="list-style-type: none"> -Be a good example to others by listening and having good manners. 	<ul style="list-style-type: none"> -Supervise designated area -Be on time
Dismissal	<ul style="list-style-type: none"> -Walk bike on school property -Walk single file -Line order -Hands and feet to self 	<ul style="list-style-type: none"> -Use sidewalks only -Follow adult directions -Use appropriate language 	<ul style="list-style-type: none"> -Use crosswalks -Leave school grounds when bell rings 	<ul style="list-style-type: none"> -Ensure all students leave school grounds or are escorted to the office at 2:58 -Supervise multiple points along sidewalk near bus and daycare pick-up
Bus	<ul style="list-style-type: none"> -Stay seated for the duration of the ride -Hands and feet to self -Use shoulder voice 	<ul style="list-style-type: none"> -Have courteous conversations -Follow adult directions -Use appropriate language 	<ul style="list-style-type: none"> -Clear any trash, keep the bus clean -Report unsafe behaviors adult -Take all your belongings with you 	<ul style="list-style-type: none"> -Set clear expectations -Maintain student accountability -Communicate with parents/admin/teachers
Technology	<ul style="list-style-type: none"> -Keep password private -Keep personal information private -Visit approved and appropriate apps, websites & databases 	<ul style="list-style-type: none"> -Use appropriate language -Respect online learning environment -Ask before taking or using photos 	<ul style="list-style-type: none"> -Report inappropriate digital behavior to an adult -Give credit for images or words in your work that came from someone else 	<ul style="list-style-type: none"> -Monitor use with Hapara -Teach/review citation rules -Familiarize appropriate LPS apps, websites & databases
Chrome-books	<ul style="list-style-type: none"> -Keep device flat on desk -Carry with screen closed and use both hands -Keep liquid away from device 	<ul style="list-style-type: none"> -Hands on your own device -Keep volume at expected volume 	<ul style="list-style-type: none"> -Only use the device for learning -Follow directions and stay on task -Report any problems or broken parts to a teacher -Keep default setting unless instructed by teacher 	<ul style="list-style-type: none"> -Teach expectations at the beginning, review throughout year -Refer to RUA
Safe to Say	<ul style="list-style-type: none"> -Report a safety concern or tip. 	<ul style="list-style-type: none"> -Recognize what is a reportable concern. 	<ul style="list-style-type: none"> -Refuse to stand by silently 	<ul style="list-style-type: none"> -Teach when to say -Teach ways to say

2024

SEPTEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	SCHOOLS ARE CLOSED		3	4	5	
8	9	10	11 Adams Advantage	12	13	14
	1	2	3	4	5	
15	16	17	18	19	20	21
	1	2	3	4	5	
22	23 Picture Day	24	25 Adams Advantage	26	27	28
	1	2	0	3	4	
29	30	DIBELS 8 grade K testing window September 3 - 26				
	5					

ARRIVAL

For safety purposes, the Adams playground will be closed before school. Upon arrival at school, all students should move directly to the area designated for their class to line up. The Adams campus is closed until 8:05 a.m. Classroom teachers will supervise students at 8:05 a.m.

Arrival Times

- Earliest arrival is 8:05 a.m. unless riding the bus, participating in breakfast, band, chorus, or before-school childcare.
- Students arrive on campus at 8:05 a.m. and line up in designated areas.
- Classes begin at 8:15 a.m.
- The Adams Elementary campus is closed until 7:45 a.m.
- Students arriving for breakfast should not arrive before 7:45 a.m., as there is no supervision at that time

Arrival Areas

Upon arrival line up in lines at the front of the school. At 8:10 students are escorted to arrival areas

After 8:15 a.m., all students use the front entrance and report to the office.

Breakfast is served 7:45–8:00 a.m.

Arrival Line Up Spots

8:05–8:10 students arrive and line up in class cohorts—we will have cones and signs the first few days to indicate where to line up.

8:10 Students will walk to their lines outside their classrooms

NOTE: If you drop off after 8:10 have your student enter through the main door (Door #1) and walk to their classroom

Where do I line up?

Kindergarten - line up near front Kindergarten doors
1st grade - line up out front under awning
2nd grade - line up out front under awning
3rd grade - line up out back near Doors 6 and 7
4th grade - line up out back near basketball courts
5th grade - line up out back near playground equipment

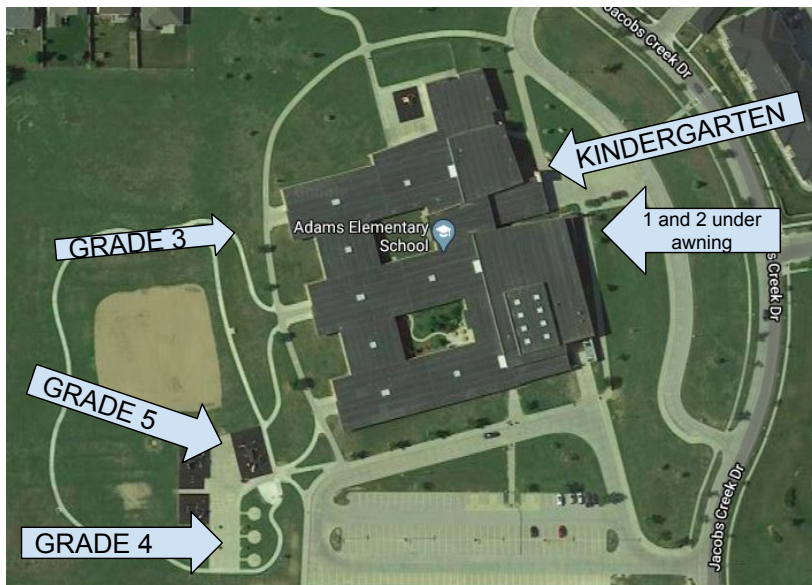
playground should be entered in the district Archibus system.

Dismissal Areas

- Students enrolled in after school activities will be escorted to their designated areas.
- Brothers and sisters meet OUTSIDE the building.
- Parents arrange to pick up their children at the same place each day.
- Parents/guardians are to follow the traffic flow route found on page 6.

Late Pick Up Procedures

- Staff will supervise students at dismissal until 2:58. When outside supervision concludes, student not picked up are brought inside to the office to ensure safety. Parents are contacted and asked to come in to the school and sign students out. If parents/guardians and all emergency contacts cannot be reached, the police may be contacted to help with unification.



DISMISSAL

For safety purposes, students will not be allowed to play on the playground while waiting for rides after school.

Dismissal Procedures

- All students are dismissed out separate doors and brought to the front of the building by staff at 2:53 p.m.
- All students must go directly home or to a school sanctioned after school activity.
- School Campus (including the playground) is closed until 6:00p.m. except for use by school childcare and clubs. Reservations for rooms/

DROP OFF AND PICK UP

- Follow flow of traffic when dropping off and picking up your children.
- Drop off and pick up your child(ren) on the passenger side only of the car to ensure children do not cross the street.
- Arrange to drop off and pick up your child(ren) in the same place each day.
- Use crosswalks. Teach your child to stay safe by using the designated crosswalk lines.
- Please keep dogs on a leash and off school property.

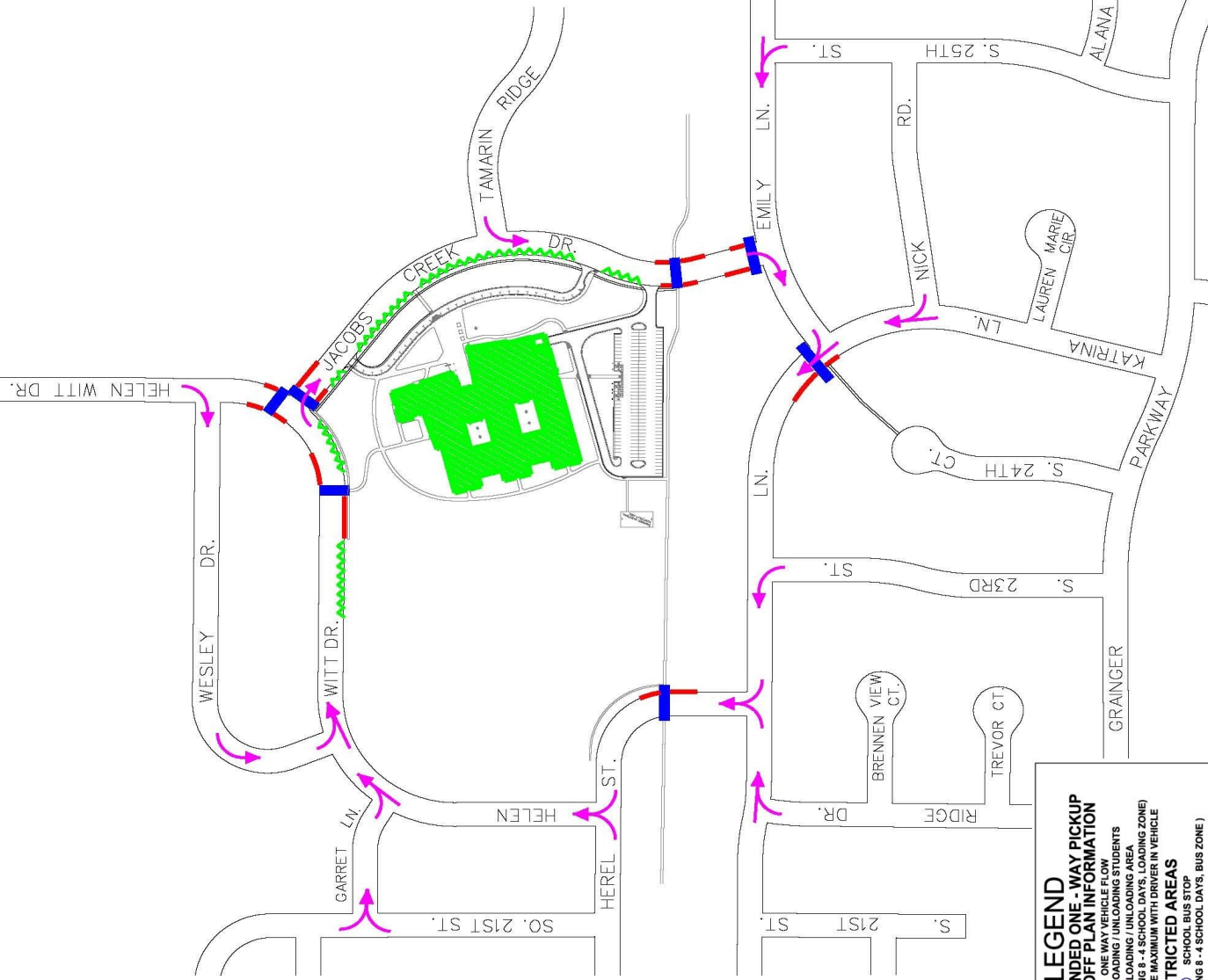
2024

OCTOBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Parent/Teacher Conferences	2	3 Parent/Teacher Conferences	4	5
6 CogAT Screener Grade 2 testing window October 28 - November 8	7	8	9 Adams Advantage	10	11 SCHOOLS ARE CLOSED	12
13	14 SCHOOLS ARE CLOSED	15	16 Quarter 2 starts	17	18	19
20	21	22	23	24	25	26
27	28 4th gd Young People's Concert	29	30 Adams Advantage	31		
	2	3	4	5		

City of Lincoln, Public Works & Utilities Department
Traffic & Street Operation Maintenance



LEGEND

RECOMMENDED ONE - WAY PICKUP & DROP - OFF PLAN INFORMATION

- FOR LOADING / UNLOADING STUDENTS
- FOR DAY CARE VANS
- NO STOPPING OR PARKING AREAS
- NO STOPPING ANYTIME
- NO STOPPING 8-4 SCHOOL DAYS
- NO STOPPING 8-4 SCHOOL DAYS, 3:30-4:00 SCHOOL DAYS
- NO STOPPING 8-4 SCHOOL DAYS, 3:30-4:00 SCHOOL DAYS
- NO STOPPING 8-4 SCHOOL DAYS, 3:30-4:00 SCHOOL DAYS
- NO STOPPING 8-4PM SCHOOL DAYS
- NO STOPPING 8-4PM SCHOOL DAYS
- AUTHORIZED CROSSWALK

RESTRICTED AREAS

- SCHOOL BUS STOP (NO PARKING 8 - 4 SCHOOL DAYS, BUS ZONE)
- LOADING / UNLOADING AREA (NO PARKING 8 - 4 SCHOOL DAYS, LOADING ZONE) 10 MINUTE MAXIMUM WITH DRIVER IN VEHICLE
- NO STOPPING ANYTIME
- NO STOPPING 8 - 4 SCHOOL DAYS
- NO STOPPING 8 - 4 SCHOOL DAYS, 3:30 - 4:00 SCHOOL DAYS
- NO STOPPING 8 - 4 PM SCHOOL DAYS
- NO STOPPING 8 - 4 PM SCHOOL DAYS

*** NOTE TO PARENTS:**

The traffic circulation around your school has been reviewed by the Lincoln Police Department, Traffic Engineer's Office, and the Lincoln Public Schools. We recommend that this plan be followed by parents around the school for the safety of students walking or being driven to and from school. Your cooperation is greatly appreciated.

SCHOOL#121



Not to Scale

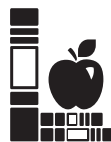
Adams Elementary
Voluntary One-Way Pickup & Drop-off Plan

ADAMS Drive.pdf

ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THIS DOCUMENT ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

2024

NOVEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
	2	SCHOOLS ARE CLOSED	3	4	5	Picture Retake
10	11	12	13	14	15	16
	1	2	Adams Advantage	4	5	3
17	18	19	20	21	22	23
	1	2	3	4	5	
24	25	26	27	28	29	30
	1	2	SCHOOLS ARE CLOSED			

LUNCHROOM PROCEDURES

Adams school is dedicated to promoting healthy lifestyles for children. In the school lunchroom we ask that students bringing cold lunch refrain from packing sodas and food items that lack nutritional value. Additionally, our staff integrates concepts of wellness, nutrition and meal-time etiquette into lunch periods.



7:45 Breakfast

Full price \$1.30

Reduced \$0.30

Adult/non-student \$2.80

Second breakfast \$2.80

Lunch scheduled by class

Full price \$2.50

Reduced \$0.40

Adult/non-student \$4.80

Second lunch \$4.80

Milk only \$0.60

Prices subject to change.

2024–2025 LUNCH SCHEDULE:

Grade Level	Lunch Time
Kindergarten	11:00–11:30
2nd Grade	11:15–11:45
1st Grade	11:30–12:00
3rd Grade	11:45–12:15
4th Grade	12:00–12:30
5th Grade	12:15–12:45

Our cafeteria cash register system is computerized. With this cash register system a parent/guardian deposits money into an account that is accessed by a student ID card which is scanned when purchases are made in the cafeteria. Money in an account can be transferred from one school or another if a student changes schools within Lincoln Public Schools.

If a child received free/reduced lunch and breakfast last year, the application is valid for the first 30 days of the new school year. A new application must be completed each school year. The fastest and most convenient way to complete an application for your family is to complete the Free/Reduced Meal Application online. Paper applications will be accepted at the school; but they are processed at the Nutrition Services Department. Completing the application online eliminates delay.

Parents/guardians are welcome to join their child(ren) for lunch. Parents, please notify the office before 9:00 a.m. if you plan to have a school lunch. Please be aware that parents may take their own child out for lunch, but may not take other students with them. Your assistance in getting your child back within the allotted thirty minutes to avoid being tardy is appreciated.

The United States Department of Agriculture and the Nebraska Department of Education Competitive Foods Policy states that “no food may be sold or served that competes with the National School Lunch and/or Breakfast programs one half hour prior to the serving period.” This means that no food may be sold (i.e., pop, snack machines, fund raisers), or class parties. **Also, parents may not bring in food for more than their child, as this is in violation of the Federal Lunch Program guidelines.**

Classrooms will enter the cafeteria and go through the hot lunch line or sit down at assigned spots with cold lunch. Students will be seated with their classroom in the cafeteria. After eating, students will be dismissed, clean up their areas, and return to class.

Any food that is associated with classroom parties/celebrations will be provided by the school or PTO with the approval of Principal Rust. Parents may not send food to share in the classrooms.

2024

DECEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	3	4	5	1	2	
8	9	10	11 Adams Advantage	12	13	14
	3	4	5	1	2	
15	16	17	18	19	20 Quarter 2 Ends	21
	3	4	5	0	1	
22	23	24	25	26	27	28
SCHOOLS ARE CLOSED – WINTER BREAK						
29	30	31	DIBELS 8 grade 2 testing window December 2 - 13 MAP Growth Reading grades 3-5 December 2 - 12			
SCHOOLS ARE CLOSED – WINTER BREAK						

Welcome to the Paul Adams Elementary PTO!



****In 2024-2025, all Adams families are automatically PTO members!****

Mission— *The objective of the Paul Adams Elementary PTO shall be to enrich and enhance the **EDUCATION** of the students; to strengthen **COMMUNICATION** between parents and staff; to promote **SCHOOL SPIRIT**; and to host **ACTIVITIES** of Paul Adams Elementary School.*

Get Involved!

- Get to know school staff
- Learn more about your child's education
- Meet other parents

Attend Meetings—

Typically held the 1st Tuesday of the month, 6:30—7:30 PM (check the Adams calendar for dates).

Volunteer—

Our greatest challenge is finding people to donate their time! If you see a call for help, say “yes!”

Help Fundraise—

It all adds up & the money benefits your kids!

Stay Connected—

--Find reminders, pictures, & videos on **Facebook:**

Paul Adams Elementary PTO

--Find information & forms

on the PTO's **website**

<https://adamspto.ptboard.com/>

--**Email** us if you have questions:
pauladamspto@gmail.com

What we do:

EDUCATION

- Support Media Center electronic databases
- Fund PLC assembly performances & author visits
- Provide Principal's fund & enrichment grants for each grade level
- Support 5th grade t-shirts, musical, zoo and Salt Dogs trips, chorus trip, & recognition ceremony

COMMUNICATION

- Provide and stuff Wednesday communication folders
- Provide 4th & 5th grade planners
- Coordinate the student directory

ACTIVITIES

- Kindergarten Playground Play Dates
- Fun Night
- Book Fairs
- Movie Night
- Bingo Night
- Walk-a-Thon
- Heritage Night
- Color Run
- Classroom parties
- Collect donations for the community

SCHOOL SPIRIT

- Staff student picture day
- Publish the yearbook
- Sell school spirit gear
- Provide conference meals & PLC snacks for the Adams staff
- Support teacher appreciation week

2024-2025 Board Members:

President – Jennifer Mostek

Co Vice-President - Jennifer Kulwicki

Co Vice-President - Jaime Sorensen

Treasurer - Nga Doan

Co Treasurer-Elect – Nicole Beck

Co Treasurer-Elect – Traci Rathje

Secretary - Lindsay Kant

Members At Large – Amy Kloefkorn

Lori McCarthy

Katie Ripa

Principal – Mr. Jeff Rust

Assistant Principal - Mrs. Crosley-Witt

2025

JANUARY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
-DIBELS 8 grade K testing window January 16-28 -ELPA21 EL Eligible students in grades k-5 testing window January 27 - February 28 -MAP Growth Math grades 3-5 testing window January 8-24			1	2	3	4
SCHOOLS ARE CLOSED - WINTER BREAK						
5	6 Quarter 3 Starts	7	8	9	10	11
	2	3	4	5	1	
12	13 4th gd Cunningham One Room Schoolhouse	14 4th gd Cunningham One Room Schoolhouse	15 Adams Advantage 4th gd Cunningham One Room Schoolhouse	16 4th gd Cunningham One Room Schoolhouse	17 4th gd Cunningham One Room Schoolhouse	18
	2	3	4	5	1	
19	20	21	22	23	24	25
	SCHOOLS ARE CLOSED		2	3	4	5
26	27	28 Parent/Teacher Conferences	29 Adams Advantage	30 Parent/Teacher Conferences	31	
	1	2	3	4	5	



COMMUNICATING STUDENT PROGRESS: Report Cards & Parent-Teacher Conferences

Lincoln Board of Education states (Policy 6570) that “student progress will be reported formally to parents/guardians at least four times each year.” Information about elementary student progress is reported in four areas:

1. Progress through district curriculum objectives.
2. Performance in assigned curriculum level.
3. Effort.
4. Use of effective learning or study skills.

At the end of each quarter, teachers summarize and communicate student progress to parents/guardians through the report card. It is also at this time that teachers analyze assessment information and review reading and math groups to determine whether or not students are placed at the appropriate instructional level. We know that for children to experience continuous growth and success in learning they must be working at an instructional level that will adequately challenge them. Because children learn in different ways and at different rates, it is important that we examine instructional placements on a regular basis and make adjustments based on students' needs. For these reasons, some children may move from one instructional group to another in order to meet their individual needs. This move could result in a change of teacher for reading or math instruction. Classroom teachers will notify parents/guardians if an instructional move is recommended.

Parent-Teacher conferences are scheduled twice a year, typically during the first and third quarters of the school year. Please consult the calendar for conference dates. Parents with immediate questions about their child's academic progress are encouraged to contact the teacher at any time.

Communication

District-Wide School Messenger

This district-wide communication system allows schools to quickly send out school or district phone calls, texts or emails to families with important information. Please be sure the school has your updated phone number and email address so you can receive this information. School Messenger is used to notify families of emergency situations or school closings and to send out reminders about upcoming events or PLC Days.

Adams Advantage

The “Adams Advantage” contains announcements, information, specialist reports, school events, etc. Classroom teachers will send home regular communication to inform parents of current curriculum studies, upcoming events, classroom news, etc.

Adams Wednesday Folders

Typically, school news will be sent home via Wednesday folders. Please return the folder on Thursday. You are to return notes to your child's teacher via the folder. General information will be sent with the oldest child in the household attending Adams.

Community News

“Community News” is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. “Community News” replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of “Community News.”

School Website

Information is regularly updated on our website: adams.lps.org

ParentVue

Parents may access communications, attendance information and more for their child through ParentVue. A “button” linking you to ParentVue can be found on our school website.

Facebook

Check out school happenings on our Facebook Page! “Like” us at www.facebook.com/adamsaviators

2025

FEBRUARY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
	1	2	3	4	5	
9	10	11	12 Adams Advantage	13	14	15
	1	2	3	4	5	
16	17	18	19	20	21	22
	SCHOOLS ARE CLOSED		1	2	3	
23	24	25	26	27	28	
	4	5	1	2	0	

BULLYING

If you feel that peers are bullying your child, please contact your child’s teacher or the building principal, Mr. Rust. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

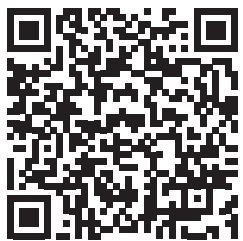
As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District’s Second Step program.



Mental and Behavioral Health Point of Contact

Your student’s mental health is important to their academic success. If you have concerns about your student’s mental or behavioral health, you can contact the social worker at your student’s school/program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports.



2025

MARCH



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
NSCAS Growth and Alternate ELA Math grades 3-5 NSCAS Science and NSCAS Alternate Science grade 5 Testing window March 24 - April 25						1
2	3	4	5 Adams Advantage	6	7 Quarter 3 Ends	8
	3	4	5	1	2	
9	10	11	12	13	14	15
SCHOOLS ARE CLOSED						
16	17 Quarter 4 Starts	18	19	20	21	22
	3	4	5	1	2	
23	24	25	26 Adams Advantage	27	28	29
	3					
30	31					
	3	4	5	1	2	

BEFORE-&-AFTER SCHOOL CARE

Before and after school care is available to families at Adams School through the Family Service "School's Out" program. "School's Out" provides before-and after-school care for kindergarten through fifth grade students. Hours are 7:00–8:15 a.m. and 2:53–5:45 p.m. Please call **(402) 441-7949** for registration information and fee schedule.

STUDENT USE OF TELEPHONE

Students will be permitted to call home regarding school matters after getting permission from the classroom teacher. Calls by students must be kept to a minimum, as there are a very limited number of phone lines in and out of school. Students are asked to make arrangements for participating in after-school activities or going home with a friend before arriving at school.

BIRTHDAYS

Classrooms recognize birthdays in a variety of ways. Students are not allowed to bring birthday treats (edible or non-edible). Invitations will not be distributed during the school day. Teachers should be notified ahead of time if a student has invitations to distribute after school. Phone numbers and address cannot be distributed by school personnel.

NUISANCE ITEMS

The possession of articles that disrupt the learning environment shall be considered nuisance items. They include such items as: extra money, toys, balls, toy weapons, comics, candy, gum, skateboards, roller blades, radios, cassette/CD players, iPods, cell phones, trading cards, etc. Students should NOT bring these items to school. Articles taken from students shall be returned directly to the parent/guardian at their request or to the student at the end of the school year, if the student requests them. Knives or any other items that might be considered a weapon are strictly prohibited and should NEVER be brought to school. Students who violate this rule could face suspension and/or expulsion from school, in accordance with state law.



AFTER SCHOOL CLUBS AND ACTIVITIES

Throughout the school year, a variety of interest clubs and activities are sponsored by the Adams PTO. Club and registration information will be sent home with students. Additional activities available to students (some for only designated grade levels) include: chorus, band, and orchestra. Other clubs and activities may be organized to address special interests of students and staff.

2025

APRIL



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
		4	5	1	2	
6	7	8	9 Adams Advantage	10	11	12
	3	4	5	1	2	
13	14	15	16	17	18	19
	3	4	5	0	SCHOOLS ARE CLOSED	
20	21	22	23	24	25	26
	SCHOOLS ARE CLOSED		1	2	3	4
27	28	29	30 Adams Advantage	DIBELS 8 grades K - 2 testing window April 21 - May 9		
	5	1	2			

The Adams Community

Teaching with Passion | Learning with Confidence | Achieving Excellence

ROOM ASSIGNMENTS

EARLY CHILDHOOD

Danielle Rezac a.m. 115
Morgan Barmore p.m. 115
Janene Harris 115

KINDERGARTEN

Karrington Oakley 101
Danielle Cathey 102
Beth Jagadich 103
Sara Carlisle 104
Nina Fischer 111

FIRST GRADE

Kristy Voigt 112
Megan Ziemann 114
Stacie Coatman 116
Cassie Krueger 117
Stacy Steffensmeier 122

SECOND GRADE

Jenna Sunderman 132
Michelle Eckman 133
Marisa Braun 134
Amber Novotny 136
Connie Hammond-Scheer 137

THIRD GRADE

Courtney Sedlacek 141
Courteney Yax 142
Jenny Williamson 144
Tyson Burr 145
Shelly Mitchell 146

FOURTH GRADE

Rebecca Olmsted 153
Penny Ford 155
Julie Kirchoff 156
Kim Flodman 157
Bradyn Holdsworth 158

FIFTH GRADE

Sydney Lewicki 164
Brielle O'Donnell 165
Heather Eigsti 166
Mat May 167
Becky Boyle 168

STRINGS

Cari-Lynn Wenstrand 177

BAND

Megan Manning-Kechely. 177

VOCAL MUSIC

Steffani Nolda 175

MEDIA

Darcy Grabenstein 131

ART

Brenda Barnett 150

P.E.

Jason Glines 170

COMPUTER

Mary Abebe 152

RESOURCE

Madison Ford 159/160
Maddie Hooper 159/160
Madison Schleicher .. 159/160

SPEECH

Morgan Burmeister 130A

OT/PT

Holli Longe 130
Susan Van Brocklin 130

INTERVENTION

Tracy Ostrander 140

ELL

Noelle Aden 110
Avery Fink 113
Rachel Kunz 113
Tracey Rittscher 110

SOCIAL WORKER

Matt Dinneen 154

PSYCHOLOGIST

Kelly Thieman 131C

COUNESLOR

Nicole Biles 121

GIFTED

Jennifer Will 154

INTENT OF STUDENT HANDBOOK

This handbook is intended to be used by students, families, and staff as a guide to the rules, and general information about Adams Elementary School. Each student is responsible for becoming familiar with the handbook and knowing the information contained within it. Parents/Guardians are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although information found in this handbook contains detailed and specific information on a variety of topics, the handbook is not intended to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should the situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.



ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THIS DOCUMENT ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

2025

MAY

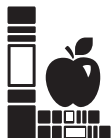


SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
				3	4	
4	5	6	7	8	9	10
	5	1	2	3	4	
11	12	13	14 Adams Advantage	15	16	17
	5	1	2	3	4	
18	19	20	21 Field Day	22 Last Day of School 5th gd Recognition	23	24
	5	1	0	0		
25	26	27	28	29	30	31

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2025

JUNE



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

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2025

JULY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2024-2025 ADAMS ELEMENTARY SCHOOL STAFF

PRINCIPAL

Jeff Rust.....jrust@lps.org

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Tracey Rittscher.....trittsc@lps.org

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Annette Oehm.....aoehm@lps.org

Rachael Koenig.....rkoenig@lps.org

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FAMILY SERVICES.....402-441-7949

Adams Elementary School

7401 Jacobs Creek Drive | Lincoln, NE 68512

Phone 402-436-1121 | Fax: 402-458-3221

Office Hours: 7:30 a.m.-4:00 p.m.

Principal: Jeff Rust

Assistant Principals: Tina Crosley-Witt

Website: adams.lps.org



LINCOLN BOARD OF EDUCATION

5905 O Street • Lincoln, NE 68510

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